



@ Home Music Lesson Policy

***** Please Note:** A parent or guardian of legal age must be present in the lesson home during all lessons. Gallagher's Music will not provide music lessons without an authorized parent or guardian present. If a Gallagher's Music Instructor arrives for a lesson and a minor student is not accompanied by an authorized adult, no lesson will take place and that student's parent or guardian will be charged for that lesson.

PAYMENT INFORMATION:

Lesson payments must be made via major credit card or mailing a check to the address provided on the invoice. When writing a check please make payable to: Gallagher's Music, LLC. At this time, we only accept these forms of payment methods to avoid billing hassles. Our instructors **will not** take payments directly for any reason.

Invoices are emailed out to our customers the first day of each the month for the previous month's lessons. Payment is due by the 10th day of each month. A \$15 late will be applied to all past due accounts. We accept all major credit cards and to make it easy for our customers, the emailed invoice allows you pay directly online.

We also offer an automatic billing program. With your permission, your credit card can be automatically billed the first week of the month for the previous month's lessons. If interested, please let us know and we will send you a form to fill out.

CANCELLATIONS BY STUDENT:

A minimum of 24 hours notice is required to cancel your scheduled lesson. There is no refund or reschedule for a last minute cancellation. You must notify the instructor directly via phone to cancel a lesson.

MAKE-UP LESSONS:

Make-up lessons are offered for missed lessons whenever a minimum of 24 hours notice is given for any cancellation. The scheduling of make-up lessons is contingent upon the instructors' teaching schedules. There is no refund for a last minute cancellation of make-up lessons.

DISCONTINUING LESSONS:

We are always sad to see someone go, but if you wish to discontinue lessons with Gallagher's Music, LLC, a two week courtesy notice is required in writing to discontinue lessons to avoid any additional lesson payments being charged to you.

INSTRUCTOR TIMELINESS:

Our teachers are given a 15 minute window for arrival time when traveling to your home for a lesson. This is to allow for traffic and driving situations that may occur. Thank you for your understanding.

CANCELLATION BY INSTRUCTOR:

If a Gallagher's Music Instructor needs to miss a lesson due to an emergency, you will be notified as soon as possible. A make-up lesson will be scheduled.

HOLIDAY LESSONS:

Lessons that fall on a holiday can be made up by your Instructor. There will be no lessons on the following 9 holidays: New Years Eve, New Years Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.

**** REFERRAL PROGRAM:** For each new referral that signs up for 1 month of at home music lessons with Gallagher's Music, you both will receive \$10 off your next lesson! There is no limit, so spread the word!!

Piano | Guitar | Bass | Voice | Cello | Violin | Viola | Drums

Thank you for your cooperation, dedication and hard work! - Sadie Gallagher

Gallagher's Music, LLC • (248) 980-4309 • www.gallaghersmusic.com